

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 18th December, 2013 at 1.00 pm

Councillors

K Wakefield (Chair) A Carter
J Blake
M Dobson
P Gruen
R Lewis
L Mulherin
A Ogilvie
L Yeadon

MEMBERSHIP

S Golton

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No K=Key Decision	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 6th November 2013</p> <p><u>ENVIRONMENT</u></p>	1 - 14
6			<p>IMPACT OF THE ECO CHANGES ON WRAP UP LEEDS</p> <p>To consider the reopr of the Director of Environment and Housing providing an update on the Government's proposed amendments to Energy Company Obligation (ECO) and outlining the consequences for the Council's planned and future domestic energy efficiency programmes.</p>	15 - 26

Item No K=Key Decision	Ward	Item Not Open		Page No
7			<p><u>LEISURE AND SKILLS</u></p> <p>TOUR DE FRANCE 2014 - PROGRESS REPORT</p> <p>To consider the report of the Director of City Development providing an update on the progress made in the planning for Stages1-3 of the Tour de France 2014, as well as event planning specifically for the Grand Depart. In addition, the report describes the establishment of a company, TdFHUB2014Ltd, to manage the Government funding.</p>	27 - 34
8 K	Rothwell		<p><u>ADULT SOCIAL CARE</u></p> <p>REQUEST FOR AUTHORITY TO SPEND ADDITIONAL FUNDS RELATING TO THE REPLACEMENT OF ROTHWELL FULFILLING LIVES BUILDING</p> <p>To consider the report of the Director of Adult Social Services providing an update on the progress made to build a new, state of the art facility for people with profound learning disabilities. In addition, the report requests the necessary authority to spend up to the revised total of £2,421,000 to cover the increased costs relating to the rebuilding of the Rothwell Fulfilling Lives Centre (west building) on Holmsley Lane in Woodlesford. Finally, the Board is requested to approve the transfer of £396,000 from within the existing Capital Programme on scheme 16771 ASC Community Capacity Grant into the learning disability capital programme to cover these increased costs.</p>	35 - 46

Item No K=Key Decision	Ward	Item Not Open		Page No
9 K			<p><u>LEADER OF COUNCIL'S PORTFOLIO</u></p> <p>INITIAL BUDGET PROPOSALS FOR 2014/2015</p> <p>To consider the report of the Deputy Chief Executive seeking approval of the submitted report as the Council's initial budget proposals for 2014/2015, and also for the proposals to be submitted to Scrutiny and used as a basis for wider consultation with stakeholders.</p>	47 - 112
10			<p>FINANCIAL HEALTH MONITORING 2013/14 - MONTH 7</p> <p>To consider the report of the Deputy Chief Executive presenting the Council's projected financial health position for 2013/2014 after seven months of the financial year.</p>	113 - 128
11			<p>CITIZENS@LEEDS: DEVELOPING A NEW APPROACH TO POVERTY AND DEPRIVATION</p> <p>To consider the joint report of the Assistant Chief Executive (Citizens and Communities) and the Director of City Development which builds upon the report to the November 2013 Executive Board meeting. It outlines action being taken to tackle poverty and deprivation across the city and seeks approval to implement a range of new initiatives. In addition, the report specifically seeks endorsement of the helping people into work proposition and the agreement of a range of specific actions and initiatives proposed as part of the Citizens@Leeds developments, building on the good work of the council's Employment and Skills service and the work of partners.</p>	129 - 146

Item No K=Key Decision	Ward	Item Not Open		Page No
12			<p>CONSULTATION OUTCOMES ON LOCAL COUNCIL TAX SUPPORT SCHEME FOR 2014/2015</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing information to enable the Board to recommend a local Council Tax Support scheme for adoption by Full Council by 31st January 2014. Scheme options have been set out that reflect both the consultation feedback and budget position facing the Council. The requirement to adopt a local scheme by 31st January 2014 is contained within the Local Government Finance Act 2012.</p>	147 - 182
13			<p>LATE NIGHT LEVY</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) presenting the report from Scrutiny Board (Resources and Council Services) on the Late Night Levy. The Board previously received a report on the Late Night Levy in September 2013, seeking consideration of the design of a potential levy and the recommendation from Licensing Committee to consult with those affected. Executive Board requested further work be undertaken in conjunction with the relevant Scrutiny Board. This report sets out the recommendations from Scrutiny Board for consideration, and a full copy of the Scrutiny Report is included at Appendix A.</p>	183 - 208
14			<p><u>HEALTH AND WELLBEING</u></p> <p>DIRECTOR OF PUBLIC HEALTH ANNUAL REPORT 2013</p> <p>To consider the report of the Director of Public Health which presents the Director of Public Health's Annual Report for 2013. The covering report summarises the background, content and key issues from the Director of Public Health's Annual Report 2013.</p>	209 - 278

Item No K=Key Decision	Ward	Item Not Open		Page No
15 K	City and Hunslet	10.4(3) (Appendix A only)	<p data-bbox="676 286 1251 322"><u>DEVELOPMENT AND THE ECONOMY</u></p> <p data-bbox="676 394 1305 461">VICTORIA GATE: PROGRESS AND NEXT STEPS</p> <p data-bbox="676 501 1406 904">To consider the report of the Director of City Development providing an update on the positive progress that is being made in bringing the Victoria Gate development forward. In moving forward with the scheme and to enable its delivery, there is a requirement to revise the terms of the existing Development Agreement and the CPO Indemnity agreement (CPOIA). Hammerson has requested that specific terms, as set out within exempt appendix A, are revised to facilitate the delivery of the project.</p> <p data-bbox="676 945 1406 1048">Please note Appendix A to this report is designated as exempt under Access to Information Procedure Rule 10.4(3).</p>	279 - 298
16 K	City and Hunslet		<p data-bbox="676 1122 1362 1225">PROPOSED EXTENSION TO THE HOURS OF PEDESTRIANISATION OF THE LEEDS CITY CENTRE RETAIL CORE</p> <p data-bbox="676 1265 1406 1480">To consider the report of the Director of City Development seeking approval of the proposal to extend the hours of pedestrianisation to 10:30am – 7pm seven days a week, and also in respect of the proposal to call a public inquiry as a step towards implementing these proposals.</p>	299 - 318

Item No K=Key Decision	Ward	Item Not Open		Page No
17 K	City and Hunslet	10.4(3) (Appendix 1 only)	<p>PROPOSED REFURBISHMENT OF KIRKGATE MARKET, PROGRESS UPDATE AND RESPONSE TO THE DEPUTATION TO COUNCIL FROM FRIENDS OF LEEDS KIRKGATE MARKET</p> <p>To consider the report of the Director of City Development providing an update on the progress made in developing the scheme proposals for the proposed refurbishment and improvement of Kirkgate Market. The report also presents the response to the deputation made to Council on 13th November 2013 by the Friends of Kirkgate Market and also seeks endorsement of the procurement process to be pursued to secure a private sector developer partner for the proposed redevelopment of the George Street frontage.</p> <p>Please note Appendix 1 to this report is designated as exempt under Access to Information Procedure Rule 10.4(3).</p>	319 - 348
18 K	City and Hunslet		<p>PROPOSALS FOR A MANAGEMENT BOARD AND FUTURE LEASE ARRANGEMENTS FOR KIRKGATE MARKET</p> <p>To consider the report of the Director of City Development presenting the possible options for the establishment of a Management Board for Kirkgate Market which is wholly owned by the Council, and makes a recommendation on the most appropriate format from the options available. In addition, the report also sets out the recommended range of tenancy agreements to be used at Kirkgate Indoor market.</p>	349 - 366

Item No K=Key Decision	Ward	Item Not Open		Page No
19 K	Armley; Bramley and Stanningley; Burmantofts and Richmond Hill; Calverley and Farsley; City and Hunslet; Cross Gates and Whinmoor; Gipton and Harehills; Killingbeck and Seacroft; Kirkstall; Temple Newsam		<p data-bbox="676 286 1406 360">CYCLE CITY AMBITION GRANT - HIGHWAY TO HEALTH</p> <p data-bbox="676 398 1406 651">To consider the joint report of the Director of City Development and the Director of Public Health providing an update on the progress in developing the Cycle City Ambition Grant – Highway to Health, and also outlining how the programme will be delivered via seven work streams with Leeds City council leading on three.</p>	367 - 384
20 K			<p data-bbox="676 981 1406 1077">BROADBAND UPDATE AND APPROVAL OF THE SUPER CONNECTED CITIES PROGRAMME</p> <p data-bbox="676 1126 1406 1339">To consider the joint report of the Director of City Development and the Deputy Chief Executive providing an update on the progress made on broadband projects and seeking approval for the Super Connected Cities Programme in Leeds and Bradford.</p> <p data-bbox="676 1413 1406 1480"><u>NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES</u></p>	385 - 408
21			<p data-bbox="676 1554 1406 1628">HOUSING RELATED SUPPORT PROGRAMME - ANNUAL REPORT</p> <p data-bbox="676 1666 1406 1883">To consider the report of the Director of Environment and Housing providing an overview of the 2012/2013 Housing Related Support programme. The report highlights key service changes, achievements and opportunities, together with any challenges moving forward.</p>	409 - 430

Item No K=Key Decision	Ward	Item Not Open		Page No
22 K			<p>PLANNING POLICY FOR AFFORDABLE HOUSING</p> <p>To consider the report of the Director of City Development providing details of the outcome of the Core Strategy Examination in relation to affordable housing policy, as set out in Appendix 1. In addition, the report seeks approval to propose a modification to the Core Strategy which incorporates the affordable housing targets and thresholds within the Core Strategy.</p>	431 - 456
23			<p>CITIZENS@LEEDS: RESPONSIVE TO THE NEEDS OF LOCAL COMMUNITIES</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) building upon the report to the December 2012 Executive Board meeting which outlined the findings of the Area Working review. This report specifically seeks endorsement of the Citizens@Leeds proposition of being responsive to local communities and as such makes specific proposals to adopt a new approach to local democratic engagement and decision making, subject to consultation and discussion, before new arrangements are implemented for the 2014/15 municipal year.</p>	457 - 474

Item No K=Key Decision	Ward	Item Not Open		Page No
24 K	Guiseley and Rawdon; Hyde Park and Woodhouse; Middleton Park; Otley and Yeadon; Temple Newsam		<p><u>CHILDREN'S SERVICES</u></p> <p>IMPROVING OUTCOMES FOR CHILDREN WITH BEHAVIOUR, EMOTIONAL AND SOCIAL DIFFICULTIES (BESD): OUTCOME OF STATUTORY NOTICE ON PROPOSALS FOR THE EXPANSION OF BEHAVIOUR, EMOTIONAL AND SOCIAL DIFFICULTIES (BESD) PROVISION FROM JANUARY 2014</p> <p>To consider the report of the Director of Children's Services containing proposals brought forward to meet the local authority's duty to ensure sufficiency of school places for children with a statement of special educational needs which names behaviour, emotional and social difficulties (BESD) as the principle need. The report describes the outcome of statutory notices in relation to the expansion of BESD provision for primary and secondary age pupils across the city for January 2014, and seeks a final decision on these proposals.</p>	475 - 480
25 K	Beeston and Holbeck; Calverley and Farsley; Hyde Park and Woodhouse; Middleton Park; Roundhay; Wetherby		<p>CONSULTATION OUTCOMES ON SCHOOL PLACE EXPANSIONS FOR 2015</p> <p>To consider the report of the Director of Children's Services setting out proposals brought forward to meet the local authority's duty to ensure sufficiency of school places. The report is divided into four parts –</p> <p><u>Part A</u> seeks permission to publish a statutory notice in relation to the expansion of Calverley C of E Primary School.</p> <p><u>Part B</u> seeks permission to publish a statutory notice in relation to opening a specialist provision at Moor Allerton Hall Primary School for pupils who are deaf and hearing impaired from September 2014.</p> <p><u>Part C</u> seeks permission to publish a statutory notice to expand Broomfield South SILC and West Oaks SEN Specialist School and College.</p> <p><u>Part D</u> describes the outcome of a Statutory Notice in relation to expanding primary provision in Pudsey and seeks a final decision on this proposal.</p>	481 - 498